



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
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## CLERK

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1 May 2012

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm** on **Monday 7 May**.

The next meeting will be on Monday 4 June 2012.

Yours faithfully

*K Semple*

Katrina Semple  
Clerk to the Council

## LCC Members Literature in Office

No new literature available

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held on 2 April 2012
4. Business arising from the minutes
5. Area Commanders Monthly Report – April 2012
6. Refresh of the Blueprint for Education – Jerry Edwards and Matthew Moss, Quality Improvement Officers, SIC
7. LCC Representation – Community Benefit Fund
8. Correspondence
  - 8.1 Concerns & Issues Raised-March Meeting of LCC – Phil Crossland, Director of Infrastructure Services, SIC
  - 8.2 Dog Fouling & Sands of Sound Dog Litter Bin – Maggie Dunne, Executive Manager, Environmental Health and Trading Standards
  - 8.3 Community Council Grant – Jacqueline Johnson, Management Accountancy Service Manager, Finance Services, SIC
  - 8.4 Disrepair, Footpaths at Sound – Jonathan C Duncan, Access Officer, SIC
  - 8.5 Royal Mail Lerwick Road Transport Workshop – Bruce Crossan, Island Manager, Royal Mail
  - 8.6 Road Safety Concern, Shetland College Bus Route – Michael Craigie, Executive Manager, Transport Planning, SIC
  - 8.7 Governance of Shetland Charitable Trust (SC027025)-Kenny Mathers, Charities Senior Case Officer, OSCR
9. Financial Report
  - 9.1 Financial Report as at 5 April 2012
  - 9.2 Grants/Projects 2011-2012
  - 9.3 Annual Grants & Projects 2011-2012 & Forecast Costs 2012-2013
  - 9.4 Main Annual Running Costs 2011-2012 & Forecast Costs 2012-2013
  - 9.5 Financial Report as at 30 April 2012
10. Planning Applications
  - 10.1 2012/136/PPF – Change of use from former gas depot, Ladies Drive, Lerwick to brewery – Staneyhill Brewery Ltd
11. Lerwick Planning Applications – April 2012
12. Any Other Business

**MONDAY 2 APRIL 2012**

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mrs K Fraser  
Mr L Angus  
Mr D Ristori  
Ms A Westlake

Mr A Johnston  
Mrs A Simpson  
Mr W Spence  
Mr L Angus

**Ex-Officio Councillors**

Cllr J Henry

Cllr C Smith **arrived 8.05pm**

**In attendance**

Ms Ann Robertson, Manager, Montfield Support Services  
Ms Lynn Freeman, Rehabilitation Co-ordinator  
Mr P Guppy, Manager, Taing House  
Mrs K Semple, Clerk to the Council

**Chairman**

Mrs A Simpson, Vice Chairman to the Council presided.

12/04/01

**Circular**

The circular calling the meeting was held as read.

12/04/02

**Apologies for absence**

Apologies for absence were received from Mr J Anderson, Mr M Peterson, Mr A Carter, Mr S McMillan, Mr A Henry, Mr S Hay, Ms E Williamson, Cllr J Wills, Cllr A Wishart and Mr J Stewart.

12/04/03

**Minutes**

The minutes of the meeting held on 5 March 2012 were approved on the motion of Mr D Ristori and seconded by Ms K Fraser .

12/04/04

**Business Arising from the minutes**

**12/03/08 – Road Safety-Bells Brae School Area** - Mr L Angus noted that it was clear that Bell's Brae School was resistant to staggered opening/closing times and that there was no resolution in prospect. He was concerned that the situation could only get worse.

The Vice-Chairman read out a response from Sergeant 600 Filer, Area Command Sergeant, Road Policing, with regard to the concern. In his letter, Sergeant Filer stated that although it seemed counter intuitive, statistic and experience demonstrated that congestion tended to make an area safer for children and pedestrians as vehicles are forced to slow down.

He further advised that he would endeavour to carry out more speed enforcement around Bell's Brae School and deploy the Traffic Warden in the area.

Mr D Ristori added that he believed the creation of a lay-by was to be looked at and this may help alleviate the situation.

12/04/05 **Welcome to new members – Mr Andrew Carter, Ms Amanda Westlake and Ms Emma Williamson**

The Vice-Chairman introduced new member Ms A Westlake and welcomed her to the meeting.

She advised members that both Mr A Carter and Ms E Williamson were away but would hopefully attend the next meeting of Lerwick Community Council.

12/04/06 **Police Report**

There was no Police attendance at the meeting and no report was provided.

The Vice-Chairman read out an email from PS B Gray, Northern Constabulary, which arrived too late to be included in the agenda. PS B Gray advised that Chief Inspector MacInnes would be distributing an Area Commanders Monthly Report to all Community Councils, and as such, he, (PS B Gray) would no longer be submitting monthly figures.

Mr L Angus stated that he understood the pressure that the Police was under but the Sergeants lack of attendance at Community Council meetings was disappointing. He asked that a letter be written to request even a quarterly visit.

The Vice-Chairman agreed and asked the Clerk of the Council to write to PS B Gray with the request.

**6.1 Crime Classification Breakdown**

Noted

12/04/07 **Rehabilitation & Reablement – Lynn Freeman, Rehabilitation Co-ordinator**

Ms L Freeman, Rehabilitation Co-ordinator, gave a short power point presentation on Rehabilitation and Reablement in order to highlight the aim to assist individuals to live their lives to their fullest potential and to assist people with poor mental or physical health to accommodate their illness or condition.

She advised that, wherever possible, the aim was to support people to live their own lives, in their own homes, as independently as possible for as long as possible.

Ms L Freeman furthered that the drive was to shift the balance of care 'from the hospital setting' in order to give people the option to stay in their own homes. Support would be more 'person centred', an acceptable balance for each individual.

People would be supported and encouraged to be as physically and mentally active as possible, and to help themselves; something proven to be a personal benefit.

Each individual would be looked at independently and it was hoped that members of the voluntary sector, such as WRVS and Befriending Scheme would become more involved.

Good communication between all parties would be vital in considering if, over time, support for any individual needed to be increased or decreased.

Ms A Westlake enquired what was the remit with regard to people requiring palliative care.

Ms A Robertson responded that there was no definitive cut off and that Montfield Support Service offered a good option between home and hospital for those who needed it.

Ms L Freeman added that each case was individual and the extent of support needed would be up to that person and their family to decide. No one would be forced beyond their physical or mental ability.

The Vice-Chairman expressed an interest in the Telecare Manager attending a future meeting of Lerwick Community Council.

Ms L Freeman advised that she would email Lerwick Community Council information about Telecare Services for inclusion in the next agenda and members could then decide if they wished to receive a presentation on the service.

Ms A Westlake enquired as to the percentage of individuals who never recover and go on to palliative care.

Ms L Freeman replied that she was unsure if she could get the local statistics but that she would try to find out.

Ms K Fraser noted that in theory the move seemed sensible and positive. She hoped that time would be taken to ensure that the service could be fine tuned when it needed to be.

Mr P Guppy, Manager, Taing House informed members that under the new system people could have short term residential care when it was needed, and then return home, as opposed to staying in residential care permanently. The aging population made it ever more important to encourage independence and reablement in the community.

**The presentation concluded at 7.30pm.**

The Vice Chairman thanked Ms L Freeman, Ms A Robertson and Mr P Guppy for attending the meeting.

**Agenda Item – 12/04/06 – Police Report**

Referring to agenda item 12/04/06 the Vice-Chairman clarified that PS B Gray did not say that he would no longer be attending Lerwick Community Council meetings, only that he would no longer be submitting monthly figures.

Cllr J Henry advised that as Councillor for the area he regularly attended meetings of Gulberwick, Quarff and Cunningsburgh Community Council and a Police representative only attended if there was a special issue to discuss.

Mr L Angus stressed that the Police should be encouraged to attend from as many meetings of Lerwick Community Council as possible; Lerwick had many more issues to contend with such as criminality and traffic management.

The Vice-Chairman agreed. She asked the Clerk of the Council to write to PS B Gray and ask if he would attend Lerwick Community Council meetings more regularly.

**(Action: Clerk of the Council)**

12/04/08

**LCC Representation – Community Benefit Fund**

The Vice-Chairman advised members that Ms K Fraser, Lerwick Community Council's representative at Community Benefit Fund meetings wished to step down. She asked members if anyone would be interested in taking over from Ms Fraser.

Mr L Angus proposed that new member Ms A Westlake may be a good representative.

Ms A Westlake politely declined, citing that she had too many other commitments.

The Vice-Chairman stated that the item should be put on the May agenda for discussion when the members absent were back from holiday.

**(Action: Clerk of the Council)**

12/04/09

**Correspondence**

**9.1 Tower, Anderhill, Bressay – Theo Smith, Chairman, Bressay Community Council**

Mr D Ristori informed members that SIBC were trying to boost interest in the monument.

The Vice-Chairman stated that it should now be left in the hands of Bressay Community Council.

**9.2 Internet Provision – John MacLellan, Business Manager, Life Skills Ltd**

Noted

**9.3 Path to beach road at Sound – Eleanor McGuire, Lerwick**

There was some discussion as to whether the path belonged to a private landowner or to Shetland Islands Council.

Mr A Johnston thought that it formed part of the core path.

Cllr J Henry agreed that the path was a safety concern and did not think that Shetland Islands Council would want to have a core path which was unsafe.

The Vice-Chairman informed members that safety concerns had been raised, in a late email, regarding another path in the area. The path in question went from the Braefield/Nederdale area, past a group of private houses, and then linked up to the Sands of Sound road to the beach. The person raising the concern complained that the grassy path became very muddy and slippery in winter due to the high volume of foot traffic. In addition, a heavy vehicle had left deep tracks in the soil, exacerbating the situation.

Ms K Fraser suggested that perhaps the email may have been an approach to Lerwick Community Council to improve the path, possibly by laying down chips.

The Vice-Chairman asked that, in the first instance, the Clerk of the Council write to Jonathan Duncan, Access Officer-Heritage, SIC and raise concern with regard to the poor condition of both of the paths.

**(Action: Clerk of the Council)**

**9.5 Bell's Brae Primary School Traffic Issues – Jennifer Wadley, Head Teacher**

Item discussed during Business Arising, item 12/04/04.

**9.6 Surface Dressing and Re-surfacing Programme 2012 – David Coupe, Executive Manager, Roads, SIC**

Noted

**9.7 Signage – Copeland's Pier, Bain's Beach & Stout's Pier – Neil Hutcheson, Team Leader, Asset & Networks, Infrastructure Services, SIC**

Noted

12/04/10

**Financial Report**

Noted

The Vice-Chairman asked for member's agreement with regard to the purchase of a Laptop. It was proposed that members would receive their agenda and papers by email, and the laptop, along with a projector, would be used at meetings to run through the papers.

A savings of £200 per annum was forecast by the initiative.

Attending members were in full agreement with the proposal.

The Vice-Chairman advised members that Shetland Islands Council had approved a budget of £29,890 for Lerwick Community Council. The first payment being 50% of the 2011/12 approved budget and the second tranche the balance of the 2012/13 approved budget, payable after a review has been undertaken.

12/04/11

**Parking Order**

**11.1 SIC (Union Street, Lerwick)(Parking Place for Disabled Person's Vehicle) Order 2012**  
No objections.

12/04/12

**Planning Applications**

**12.1 2012/071/PPF Erect detached dwellinghouse & garden shed, Fogrelea**

No objections.

**(Action: Clerk of the Council)**

**12.2 2012/080/PPF Erect two one bedroom flats, King Harald Street, Lerwick**

No objections.

**(Action: Clerk of the Council)**

Ms A Westlake stated that she was encouraged to see new properties being developed in Lerwick by private investors.

12/04/13

**Lerwick Applications April 2012**

Noted

12/04/14

**Any Other Business**

**Road Safety Issue**

Mr D Ristori informed members that the current route for service buses going to Shetland College had been deemed unsafe and hazardous by both bus drivers and other HGV drivers.

He explained that the current route, via the lower Gremista Road passing by the Shetland Times Office and Tyre & Exhaust, was extremely over used, and narrow from Shetland Catch to Tyre & Exhaust, with only one passing place for vehicles travelling southwards.

Most vehicles using the road travel from Shetland Catch, LFT, Shetland Transport and Tyre & Exhaust and exit onto the main Gremista Road.

He advised that drivers raising the concern would appreciate if the bus route could be altered, so that all services can continue along the upper main road and turn down the SBS/Norscot Angling Club side road, and continue up the brae onto the main road.

He advised that there were six services each day on the college route, and that the drivers concerned about safety issues by using the lower road, would welcome the change of the route.

The Vice-Chairman asked the Clerk of the Council to write to Mr M Craigie, Executive Manager, Transport Planning, SIC with regard to the issue.

**(Action: Clerk of the Council)**

**Cllr C Smith arrived at the meeting 8.05pm**

**SIC Savings Suggestion – Property**

Mr D Ristori advised members that he had received a response from Sandra Laurenson, SIC with regard to his letter, of 5 November 2011, suggesting that particular properties owned by Shetland Islands Council are sold in the hope that they would be refurbished back to residential use.

Ms Laurenson replied that where sustainable alternative uses for vacant properties cannot be identified, they would be disposed of on the open market.

She added that it was anticipated that many of the properties mentioned in Mr Ristori's letter would be disposed of in the near future due to a rationalisation of office accommodation.

**Building in Disrepair**

Mr D Ristori drew member's attention to the Royal Mail Lerwick, Road Transport Workshop at Garthspool as he thought it appeared to be in a poor state of repair, and an 'eyesore and shabby'.

The Vice Chairman asked the Clerk of the Council to write to Royal Mail and voice Lerwick Community Council's issue with regard to the condition of the building.

**(Action: Clerk of the Council)**

**Dog Fouling**

Ms A Westlake raised concern with regard to dog waste on Commercial Street.

The Vice-Chairman stated that the issue of dog waste was a terrible ongoing problem. She asked the Clerk of the Council to write to Maggie Dunne, Executive Manager, Environmental Health, SIC with regard to the issue.

She also asked the Clerk of the Council to request the installation of a dog litter bin on the Sands of Sound Road as the need for one was highlighted in an email from a resident in the area.

**(Action: Clerk of the Council)**

**Hustings**

The Vice-Chairman informed members that, at the request of the Chairman, a Hustings had been arranged, to be held in the Bowlers Bar, Clickimin Leisure Centre from 10.00am-12.00pm on Saturday 28 April.

There being no other competent business the meeting closed at 8.10pm.

***Minute ends.***

MRS A SIMPSON  
Vice-CHAIRMAN  
LERWICK COMMUNITY COUNCIL

**Chairman..... Date.....**



**BRIEFING NOTE****DATE.** 04.04.2012**TO.** Shetland Community Councils**FROM.** Chief Insp A MacInnes, Area Commander, Shetland**REF.** Shetland Monthly Report – April 2012

This is the second of our monthly reports and I hope it is useful & informative. As always your comments and feed back are welcome at ( [angus.macinnes@northern.pnn.police.uk](mailto:angus.macinnes@northern.pnn.police.uk) )

Point of note during the relevant period:

1. Detection Rate – The 2011/2012 year end detection rate is 74.9%. This is a rise of 6.6% compared with a year ago and is the highest it has been in five years. Shetland has the highest detection rate in the Northern Constabulary area. Over the same period, 2011/2012, crime has fallen by 7.2%, meaning there were 52 fewer victims of crime. Again thanks are due to the public for the information they provide and police officers and staff for the work they are doing. We will continue to work to make sure Shetland remains a very safe place to live.

Future events and issues for discussion:

2. Road Safety – recently two issues have been brought to our attention on a number of occasions.  
SPEEDING – particularly outside schools or in built up areas. We will continue to pro-actively deal with this offence.  
VEHICLE LIGHTING – it is great to see the longer days, however drivers are reminded to continue to appropriately use their vehicle lights - not only to see where they're going but also to be seen by other road users.
3. Drugs & Alcohol – Since the start of 2012 we have seized over £85,000 of drugs in Shetland. We are also continuing to address issues of anti-social behaviour caused by alcohol abuse. *What can you tell us that will help in dealing with these two issues*

that communities are asking us to deal with? Recent successes & statistics show that we can do the work and we would again ask that members of the public assist us by providing information.

4. Summer Events – The longer days and better weather bring an increase in public events and tourists. We are working on the policing for a number of events (Olympic Torch Relay, Simmer Dim, fairs, etc), if you have an event at which you would like a police presence please let me know at [angus.macinnes@northern.pnn.police.uk](mailto:angus.macinnes@northern.pnn.police.uk)
  
5. Staff changes – Over the next few weeks a number of staff changes are taking place. Two front office / control room staff are moving on and we are looking to recruit replacements. There are also changes involving police officers who have served in Shetland for a number of years:
  - PS Beeston is being promoted to the Sutherland Inspector's post, based in Dornoch / Tain.
  - DS Tulloch is being promoted to the North Division Public Protection Inspector's post, based in Thurso, Caithness.
  - DC A Souter has started work as the Shetland Community Safety officer. We will be looking to develop this role over the coming months.

The following table shows the calls police in Shetland have dealt with between 01<sup>st</sup> & 31<sup>st</sup> March 2012.

Area	Beat	Incident Type	Crime	No Crime	Total
NL			111	483	594
	<b>BALTASOUND</b>			9	9
		CHILD PROTECTION		1	1
		COMMUNITY SAFETY/COMM. LIAISON		4	4
		DESTRUCTION OF SURROUNDING FIREARM		2	2
		DOG DEPLOYMENT (SHETLAND)		1	1
		SILENT 999 CALL		1	1
	<b>BRAE</b>		15	54	69
		ADVISORY CALL		4	4
		AIRCRAFT INCIDENT / AVIATION		1	1
		ALARM ACTIVATION		1	1
		BREACH OF THE PEACE	3	2	5
		CHARITIES / SURVEYS		1	1
		CHILDREN/YOUTHS (INCL C&YP)		2	2
		COMMUNITY SAFETY/COMM. LIAISON		3	3
		CONCERN FOR PERSON		1	1
		COURT PROCEDURE		1	1
		DOG DEPLOYMENT (SHETLAND)		10	10
		DOGS		1	1
		DOMESTIC INCIDENT	3		3
		DRINK DRIVING		3	3
		DRUGS	1		1

	DRUNK PERSON		2	2
	FALSE CALL - GOOD INTENT		1	1
	FIRE - NON REPORTABLE		1	1
	FIREARMS ENQUIRY		3	3
	HOAX CALLS		1	1
	LICENSING LAWS		1	1
	MEDICAL SERVICES		2	2
	NEIGHBOUR DISPUTE		1	1
	POLICE MATTERS(EXC. SICKNESS)		1	1
	PREMISES VACANT		1	1
	ROAD HAZARD		1	1
	ROAD TRAFFIC OFFENCE-OTHER		1	1
	ROAD TRAFFIC OFFENCE-SPEEDING	5	1	6
	RTC - NON INJURY	1	3	4
	RTC - SLIGHT INJURY		1	1
	SILENT 999 CALL		3	3
	THEFT - NOT HB/OLP/VEHICLE	1		1
	VANDALISM (DELIBERATE DAMAGE)	1		1
DUNROSSNESS		7	37	44
	ABANDONED VEHICLE		1	1
	ALARM ACTIVATION		1	1
	BREACH OF THE PEACE		1	1
	CIVIC GOVT(S) ACT APPLICATION		4	4
	CIVIL MATTERS		1	1
	COMMUNITY COUNCIL		2	2
	COURT PROCEDURE		2	2
	DEATH		1	1
	DOG DEPLOYMENT (SHETLAND)		13	13
	FALSE CALL - GOOD INTENT		1	1
	FIREARMS ENQUIRY		2	2
	FIXED PENALTY (CONDTNL OFFER)	5		5
	MENTAL HEALTH		1	1
	NOISE - NEIGHBOUR		1	1
	NOISE OTHER		1	1
	ROAD TRAFFIC (NOT ACCIDENT/SV)		1	1
	ROAD TRAFFIC OFFENCE-OTHER		1	1
	RTC - NON INJURY		3	3
	THEFT - NOT HB/OLP/VEHICLE	1		1
	VEHICLE DEFECT RECTIFICATION	1		1
LERWICK		84	338	422
	ABANDONED VEHICLE		1	1
	ACCIDENTAL DAMAGE		1	1
	ADULT SUPPORT AND PROTECTION		2	2
	ADVISORY CALL		15	15
	ALARM ACTIVATION		11	11
	ALCOHOL		1	1
	ARMED FORCES/MILITARY MATTERS		1	1
	ASSAULT	5		5
	BOGUS CALLER		1	1
	BREACH OF THE PEACE	8	5	13
	CARELESS/DANGEROUS DRIVING	1		1
	CHILD PROTECTION	1	2	3
	CHILDREN/YOUTHS (INCL C&YP)		1	1
	CIVIC GOVT(S) ACT APPLICATION		18	18
	CIVIL MATTERS		1	1
	COMMUNITY SAFETY/COMM. LIAISON		6	6
	CONCERN FOR PERSON		7	7
	COURT OFFENCE	1		1
	COURT PROCEDURE		28	28



COURTS/WARRANTS		5	5
DEATH		1	1
DESTRUCTION OF SURRND FIREARM		1	1
DOG DEPLOYMENT (SHETLAND)		50	50
DOGS	1	5	6
DOMESTIC INCIDENT	4	5	9
DRINK DRIVING		15	15
DRUG DRIVING	1		1
DRUGS	11	22	33
DRUNK PERSON	1	1	2
FALSE CALL - GOOD INTENT		7	7
FIRE - NON REPORTABLE		1	1
FIREARMS ENQUIRY		12	12
FIXED PENALTY (CONDTNL OFFER)	8		8
FRAUD/FORGERY/UTTERING		1	1
HOUSEBREAKING	1		1
IMMIGRATION MATTERS (& ALIENS)		1	1
LEGALISED CELLS		3	3
LICENSING LAWS		2	2
LICENSING REGULAR/OCCASNLT EXTN		4	4
MEDICAL SERVICES	1	6	7
MENTAL HEALTH		3	3
MISPER - HIGH RISK		1	1
MISPER - UNAUTHORISED ABSENCE		1	1
MULTI-AGENCY CASE CONFERENCE		4	4
NOISE - NEIGHBOUR	1	20	21
NOISE OTHER		4	4
OBSTRUCTING POLICE	1		1
OTHER FORCE REQUEST/ENQUIRY		1	1
POLICE MATTERS(EXC. SICKNESS)		7	7
PREMISES INSECURE		2	2
PREMISES VACANT		1	1
PUBLIC MISCHIEF(WASTE POLTIME)	1		1
RACIST INCIDENT (PRE ICAD)	1		1
ROAD HAZARD		3	3
ROAD TRAFFIC (NOT ACCIDENT/SV)		6	6
ROAD TRAFFIC OFFENCE-OTHER	2		2
ROAD TRAFFIC OFFENCE-SPEEDING	9		9
RTC - NON INJURY	2	6	8
RTC - SLIGHT INJURY		1	1
SEARCH OF PERSON		5	5
SEARCH WARRANT		9	9
SEXUAL OFFENCE-OTHER		2	2
SEXUAL OFFENDER (REGISTERED)		4	4
SHOPLIFTING	4		4
SILENT 999 CALL		7	7
SPECIAL EVENT		1	1
STOLEN VEHICLE	1		1
SUSPICIOUS PERSON/VEH/PROWLER	1		1
TELEPHONE CALLS (NUISANCE ETC)	1	1	2
THEFT - NOT HB/OLP/VEHICLE	5	1	6
VANDALISM (DELIBERATE DAMAGE)	10	5	15
VEHICLE DEFECT RECTIFICATION	1		1

**SCALLOWAY**

ADVISORY CALL		5	35	40
ALCOHOL - UNDERAGE			2	2
BREACH OF THE PEACE	1		1	1
BURNING - CONTROLLED			1	1
COMMUNITY SAFETY/COMM. LIAISON			2	2
CONCERN FOR PERSON			1	1

COURT PROCEDURE		2	2
DEATH		1	1
DOG DEPLOYMENT (SHETLAND)		4	4
DOGS		1	1
FIREARMS ENQUIRY		5	5
FIXED PENALTY (CONDTNL OFFER)	1		1
FRAUD/FORGERY/UTTERING		1	1
HOUSEBREAKING	1		1
LICENSING REGULAR/OCCASNL EXTN		1	1
MEDICAL SERVICES		2	2
NOISE - NEIGHBOUR	1	1	2
OTHER FORCE REQUEST/ENQUIRY		1	1
PREMISES VACANT		1	1
ROAD HAZARD		1	1
ROAD TRAFFIC (NOT ACCIDENT/SV)		2	2
ROAD TRAFFIC OFFENCE-OTHER		1	1
ROAD TRAFFIC OFFENCE-SPEEDING	1		1
RTC - NON INJURY		2	2
SILENT 999 CALL		1	1
VANDALISM (DELIBERATE DAMAGE)		1	1
<b>WHALSAY</b>		<b>6</b>	<b>6</b>
ADVISORY CALL		1	1
FIREARMS ENQUIRY		5	5
<b>YELL</b>		<b>4</b>	<b>4</b>
CIVIL MATTERS		1	1
DOG DEPLOYMENT (SHETLAND)		1	1
FIRE - NON REPORTABLE		1	1
TELEPHONE CALLS (NUISANCE ETC)		1	1
<b>Total</b>		<b>111</b>	<b>483</b>
			<b>594</b>



Area Commander



**Director of Children's Services: Helen Budge**

**Children's Services**

Hayfield House  
Hayfield Lane  
Lerwick  
Shetland, ZE1 0QD

To All:       Parent Council Chairs  
  
                  Community Council Chairs  
  
                  Central Staff

Telephone: 01595 744000  
Fax: 01595 744074  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for  
**Helen Budge**

Direct Dial: 01595 74 4758

Our Ref: HB/kk/B40/REF/004  
Your Ref:

Date: 26 April 2012

Dear Colleague

**Refresh of the Blueprint for Education**

Following the Association of Community Councils Meeting and the Parent Council Bi-Annual Meeting I now enclose a final version of the Refresh of the Blueprint Community Group Consultation.

The approximate level of savings detail has been added to the sheets so please disregard the previous versions and use these copies.

The deadline for all responses in this informal consultation exercise remains Thursday 28 June 2012. Please also make sure you complete the details at the top of the form.

If you wish for an officer from the Central team to attend your meeting for this item, their role would be, once you have introduced the item:

- to facilitate the discussion amongst members
- answer any questions

If you would like to take up this offer, please contact Katie Kent on 744059 as soon as possible so that we can arrange for someone to come along. We would need you to confirm the venue for the meeting and the date and time when you would like someone to attend.

I would also like to remind you that the groups who will be asked to contribute to this informal consultation are:

- Community Councils
- Parent Councils
- Pupil Councils
- Staff in Schools

Your response, once completed can be submitted electronically to: [blueprintforeducation@shetland.gov.uk](mailto:blueprintforeducation@shetland.gov.uk), or by post to: Blueprint for Education, Children's Services, Hayfield House, Hayfield Lane, Lerwick, ZE1 0QD. It may also be possible for an officer who attends your meeting, to take back a copy of your finished response.

I look forward to receiving your response, and to hearing from you if you would like someone to come along to your discussion.

If you would like a hard copy of this letter and attachments please contact Katie Kent on 744059, [kathleen.kent@shetland.gov.uk](mailto:kathleen.kent@shetland.gov.uk).

Yours sincerely

A handwritten signature in black ink that reads "Helen Budge". The script is cursive and fluid.

Helen Budge, Director of Children's Services

Encs

## REFRESH THE BLUEPRINT - COMMUNITY GROUP CONSULTATION

GROUP NAME		NUMBER IN GROUP	
------------	--	-----------------	--

HIGH LEVEL OF SAVINGS APPROXIMATELY £1 MILLION - £500,000		Mark up to four selections (✓)
Option	Impact	
Further reduction of Secondary Staffing	<ul style="list-style-type: none"> <li>Reduction in subjects offered in schools</li> <li>Staff shared between schools</li> <li>Staff becoming part time</li> <li>Classes will remain within acceptable national levels</li> </ul>	
End Instrumental Instruction in Schools	<ul style="list-style-type: none"> <li>Fewer children taking up playing a musical instrument</li> </ul>	
Close Tingwall and Hamnavoe primary schools and move the pupils to Scalloway	<ul style="list-style-type: none"> <li>Children travel to another primary setting for education</li> <li>Potential impact on communities</li> <li>More likely to have children of same age group in class</li> <li>Increased travel time</li> </ul>	
Close two of three primary schools at Urafirth, North Roe and Ollaberry and move all the pupils to one	<ul style="list-style-type: none"> <li>Children travel to another primary setting for education</li> <li>Potential impact on communities</li> <li>More likely to have children of same age group in class</li> <li>Increased travel time</li> </ul>	
Close Sandwick Junior High secondary department	<ul style="list-style-type: none"> <li>Increased travel time</li> <li>Potential impact on communities</li> <li>Class sizes will be viable</li> <li>More subject choice</li> <li>More likely Supply cover will be provided by subject specialists</li> <li>More scope for team working</li> </ul>	
Close Dunrossness and Cunningsburgh Primary Schools and move all the pupils to Sandwick Junior High School	<ul style="list-style-type: none"> <li>Children travel to another primary setting for education</li> <li>Potential impact on communities</li> <li>More likely to have children of same age group in class</li> <li>Increased travel time</li> </ul>	(only tick this box if you have ticked the box above)
Close Aith Junior High secondary department	<ul style="list-style-type: none"> <li>Increased travel time</li> <li>Potential impact on communities</li> <li>Class sizes will be viable</li> <li>More subject choice</li> <li>More likely Supply cover will be provided by subject specialists</li> <li>More scope for team working</li> </ul>	
Close Sandness, Skeld and Happyhansel Primary Schools and move all the pupils to Aith Junior High School	<ul style="list-style-type: none"> <li>Children travel to another primary setting for education</li> <li>Potential impact on communities</li> <li>More likely to have children of same age group in class</li> <li>Increased travel time</li> </ul>	(only tick this box if you have ticked the box above)
Close Baltasound secondary department and move young people to Mid Yell Junior High school	<ul style="list-style-type: none"> <li>Increased travel time</li> <li>Potential impact on communities</li> <li>Reduced management</li> <li>Increased social opportunities</li> <li>Class sizes will be viable</li> <li>More subject choice</li> <li>More scope for team working</li> </ul>	
Change Junior High School provision from Secondary 1-4 to deliver the broad general education from Secondary 1-3.	<ul style="list-style-type: none"> <li>All Junior High School secondary teaching staff will be part time or shared</li> <li>It aligns more closely with Curriculum for Excellence</li> <li>One secondary management team for Shetland</li> <li>Increased travel time for some young people</li> </ul>	



Change Brae High School provision from Secondary 1-6 to deliver the broad general education from Secondary 1-3.	<ul style="list-style-type: none"> <li>• Secondary teaching staff will be part time or shared</li> <li>• Only one school would deliver the whole of the Senior Phase</li> <li>• Increased travel time for some young people</li> </ul>	
Closure of the Secondary Department in Brae	<ul style="list-style-type: none"> <li>• Increased travel time</li> <li>• Potential impact on communities</li> <li>• More subject choice</li> <li>• Class sizes will be viable</li> <li>• More likely Supply cover will be provided by subject specialists</li> <li>• More scope for team working</li> </ul>	
Closure of all Junior High secondary departments	<ul style="list-style-type: none"> <li>• Increased travel time</li> <li>• Potential impact on communities</li> <li>• More subject choice</li> <li>• Class sizes will be viable</li> <li>• More likely Supply cover will be provided by subject specialists</li> <li>• More scope for team working</li> </ul>	

<b>MEDIUM LEVEL OF SAVINGS APPROXIMATELY £499,000 - £100,000</b>		Mark up to four selections (✓)
Option	Impact	
Close small Primary schools, excluding the remote isles	<ul style="list-style-type: none"> <li>• Children travel to another primary setting for education</li> <li>• Potential impact on communities</li> <li>• Increased travel time</li> </ul>	
Close Skerries secondary department	<ul style="list-style-type: none"> <li>• Pupils need to be accommodated in Hall of residence</li> <li>• Increase range of opportunities for pupils</li> </ul>	
Further reduction of central staff	<ul style="list-style-type: none"> <li>• Unable to fully fulfil the Statutory Duty of a Local Authority</li> <li>• Reduced support to schools</li> </ul>	
Further reduction in Swimming provision	<ul style="list-style-type: none"> <li>• Not statutory provision</li> <li>• Impact on Shetland Recreation Trust</li> <li>• Only have tuition for four years instead of nine years</li> </ul>	
Reduce the Devolved School Management Officer Service	<ul style="list-style-type: none"> <li>• Increased workload for other staff in the schools and the central service</li> </ul>	
Reduce secondary subject choice in the senior phase	<ul style="list-style-type: none"> <li>• Pupils would travel between schools during the week</li> </ul>	
Set minimum class size for a subject	<ul style="list-style-type: none"> <li>• Larger classes</li> <li>• Reduction in choice if not enough young people wishing to undertake a subject</li> </ul>	
Further reduce primary teacher input into pre-school	<ul style="list-style-type: none"> <li>• Increase in the use of qualified early years workers and assistants</li> </ul>	
Review Management structures in primary schools	<ul style="list-style-type: none"> <li>• Reduced management capacity in schools</li> <li>• Reduced opportunities for development of Curriculum for Excellence and quality assurance</li> </ul>	

<b>LOW LEVEL OF SAVINGS APPROXIMATELY £99,000 - £0</b>		Mark up to four selections (✓)
Option	Impact	
Review provision of vocational pathways	<ul style="list-style-type: none"> <li>• Transport could not be provided which would increase costs for parents</li> <li>• Reduce choice of opportunities for vocational learning</li> <li>• Reduce number of locations which vocational pathways are delivered in</li> </ul>	
Increase the use of parent volunteers	<ul style="list-style-type: none"> <li>• Cost of Protection of Vulnerable Groups screening</li> <li>• In some areas, lack of parent support</li> </ul>	

End provision of visiting expressive art specialists	<ul style="list-style-type: none"> <li>• Primary teachers are qualified to undertake art, music and PE</li> <li>• Non-contact time would be covered by a primary teacher instead of the specialists</li> <li>• Savings in travel</li> </ul>	
End central co-ordination of international education	<ul style="list-style-type: none"> <li>• Reduction in income as Aberdeen City contribute towards salaries of staff employed by Shetland Islands Council</li> <li>• Reduction of external funding which is accessed by international education</li> <li>• Reduced opportunities for schools to access global learning</li> </ul>	
More strategic use of Information and Communication Technology	<ul style="list-style-type: none"> <li>• Greater use of Video Conferencing</li> <li>• Reduce provision of whiteboards</li> <li>• All school correspondence to be emailed to parents</li> </ul>	
Charge for any use of school transport where a placing request has been accepted	<ul style="list-style-type: none"> <li>• Increased costs for parents</li> </ul>	

If you can think of any other viable options please add them in the box below.

## Budget Savings

Budget Savings already achieved in 2011/12	££	Year
Reduction in schools operating budgets due to non closure of Skerries School Secondary Department	70,000	11/12
Closure of Scalloway Junior High School Secondary Department *	493,249	11/12
Closure of Uyeasound Primary School **	8,441	11/12
Reduction in Central Staff	149,662	11/12
Youth Services	36,770	11/12
Papa Stour Primary School not re-opening	77,770	11/12
Management Restructuring	41,786	11/12
Cessation of Knitting Instruction	134,299	11/12
Introduction of Music Tuition Fees	75,797	11/12

\* Full year savings £841,203

\*\* Full year savings £123,020

Budget Savings approved by Shetland Islands Council as part of the Budget Strategy for 2012/13	££	Year
Cleaning rationalisation	206,000	12/13
Implement maximum class sizes in primary	242,000	12/13
Changes in national terms and conditions for supply teachers	100,000	12/13
Increase music instruction fees by 50% based on current level of service to £210	24,500	12/13
No increase in grant per place to Partner Providers	9,000	12/13
Cease the science and technology fair	5,000	12/13
Bridges operating efficiencies	5,000	12/13
Halls of residence operating efficiencies (10%)	8,500	12/13
Science technicians operating efficiencies (10%)	2,500	12/13
International Education agreement with Aberdeen City Council income	40,000	12/13
Ness Out of School Club income	6,000	12/13
Reduce work experience training budget	1,000	12/13
Reduce probationer training budget	2,000	12/13
Reduce all schools operating budgets	80,000	12/13
Parent Council administration budget reduced	4,000	12/13
Redesign of Service Delivery provision for Additional Support Needs staff in schools	500,000	13/14
Music instruction – reduce number of musical instruments taught.	122,833	12/13 & 13/14
Reduce % of pupils receiving music tuition from 40% to 25%	202,697	12/13 & 13/14
Proposed Closure of Olnafirth Primary School	249,000	13/14
Reduction in support staff in schools	735,000	13/14
Secondary staff hub schools staffing levels an additional reduction of 18 FTE	792,000	12/13 & 13/14
Reduce Teacher input in Nurseries	300,000	13/14
Charge for board at Janet Courtney Hostel based on £25 per week	39,000	12/13 & 13/14
Depute Head Teachers to take a teaching role for 0.5 – saves 7.5 FTE	330,000	13/14
Youth Work – propose junior clubs cease to be staffed by SIC and run by volunteers	150,000	13/14

The Council has decided that Children's Services should find £7 million savings in total over the financial years 2012/13 and 2013/14. The accompanying paper sets out the savings which were agreed at the meeting of the Shetland Islands Council on 9 February, 2012. These total £4 million.

At the same meeting, Shetland Islands Council decided that the Blueprint should be refreshed with a view to identifying the remaining £3 million. The purpose of this consultation is to look at options which would help to achieve savings totalling £3 million.

We wish to identify savings which will help us reach the £3 million target; but which will also have the least-possible impact on the quality of education in Shetland. With that in mind, we would like you to pick **four** options from **each** of the three sections in the accompanying list, i.e. four from the section on high-level savings; four from the section on medium-level savings; and four from the section on low-level savings.

To help you make your choices, we have listed next to each option a series of impacts which we feel are relevant to the proposed saving and which you may wish to take into account in making your choices. The list is not exhaustive.

## Schools Service

**Vision:** Outstanding Outcomes for All

### **Aims:**

- To be responsible for the creation and promotion of policy and direction for the whole Schools Service, which takes into account local and global culture and values.
- To provide opportunities for staff and pupils to learn continuously, and to become confident in their work.
- To provide vigorous, effective Quality Assurance, which acknowledges and encourages self-evaluation, with a commitment to improvement.
- To work together as a Service, and in partnership with other organisations, to be successful and effective, thus ensuring outstanding outcomes for all.

The agreed **Principles for Education in Shetland** are:

- To ensure strategic planning, effective leadership and quality assurance to bring about improvement;
- To ensure effective partnership working;
- To ensure that all families have access to quality early education and childcare provision;
- To ensure all schools deliver Curriculum for Excellence, specifically, a broad curriculum, a breadth of experience, social interaction and learning experiences;
- To ensure all learners experience smooth transitions between stages of learning, supported by the highest possible professional standards;
- To ensure all learners in Shetland have equal opportunity throughout their educational experience to enable them to achieve their full potential;
- To ensure that these principles are delivered within the Council's Budget.



# Shetland Islands Council

Director: Phil Crossland

Mrs Katrina Semple  
Lerwick Community Council  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Infrastructure Services Department  
Grantfield  
Lerwick  
Shetland  
ZE1 0NT

Telephone: 01595 744800  
Fax: 01595 744804  
infrastructure@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
Phil Crossland  
Direct Dial: 01595 744851  
Email: -

Our Ref: PC/CA/ (155532)  
Your Ref: 2012-016/KS

Date: 2 April 2012

RECEIVED

03 APR 2012

Dear Mrs Semple

## Concerns and Issues Raised – March Meeting of Lerwick Community Council

### Traffic Management Plan

Your call for an effective Traffic Management Plan for Lerwick is noted and your outline on issues that you feel should be addressed by it will be welcomed.

The points you refer to on this occasion all relate to parking and nearly all the locations are residential streets. Parking management is part of a Traffic Management Plan but it would be unusual to implement much in the way of parking restrictions in residential streets that did not need to serve through traffic. In certain cases this may encourage 'rat-running' away from the identified main routes.

While some restrictions may be warranted to facilitate access by the emergency services, these are used sparingly in residential streets due to the likelihood of higher traffic speeds being encouraged by the control measures. Such restrictions are therefore discussed in some detail with the emergency services before being promoted.

Roads Service manages and controls parking across Lerwick through a couple of traffic regulation orders. One deals with the short-stay parking zone in the town centre, the other covers all other parking restrictions in Lerwick. This later order is reviewed and amended regularly. The last revision was in late 2010 and we are about to begin consultation on the next revision.

At the moment new or amended parking restrictions are being considered for Twageos Road, Lovers Loan, Thorfinn Street, Ronald Street, Breiwick Road, Gilbertson Road. It was our intention to write to you asking for any areas that you were aware of that may require some consideration but your letter has pre-empted that. The emergency services

will also be contacted for their input. Your observations will be taken on board but I would make the following specific comments at this time.

#### Twageos Road

This street has been assessed and an appropriate parking restriction arrangement identified. The proposed restriction is on the east side of the road from 9 Twageos Road to the junction with Gressy Loan. This was the restriction used during Tall Ships event this last summer. Given current parking preferences, and the arrangement and number of driveways and accesses along Twageos Road, this restriction provides the most suitable layout. Expensive solutions, such as narrowing pavements, would not be proportional to the extent of the problem.

#### Murrayston

While there is pressure on parking in the area it is a minor residential street. We will contact the emergency services to get a better idea of their problems.

#### St Sunniva Street

The demand for parking in St Sunniva Street has always been high. However, the main problem in this residential street is the number of people using it as a through route. Any action we take to allow the freer passage of vehicles will undoubtedly reduce parking and increase speeds. This is a narrow residential street and is probably best left alone. We will contact the emergency services to see how they view the situation.

#### Russell Crescent

This street has been looked at before with the emergency services. We will contact them again for their current views. However, similar to St Sunniva Street, any action we take to allow the freer passage of vehicles will undoubtedly reduce parking and potentially increase traffic speed.

#### Lower Hillhead

Additional parking restrictions were promoted and put in place on the Lower Hillhead in 2009. Unless there are illegally parked vehicles there should be no issues here.

#### Proposed Parking Charges, Lerwick

There will be a number of issues to be looked at and discussed as part of any considerations on such a scheme. Your Council will be kept informed and involved.

### **Road Safety, Bells Brae School Area**

There is a physical limit on the amount of space available directly adjacent to the school. However, there are ample parking spaces available during the day within a 5 minute walk. We are considering changes to the current parking restrictions on Gilbertson Road but that is unlikely to make much difference to the situation at the school.

The suggestion of narrowing pavements and creating a lay-by at the school on Gilbertson Road has been looked at in detail previously. However, it would not provide any more drop-off spaces than are currently being used and while it may provide a few more legal spaces for waiting parents it is unlikely to have a significant effect given the volume of vehicle movements at school pick up and drop off times. Currently, because it is so congested, traffic speeds are low. There is however a significant risk that clearing the road, by building the suggested lay-by, will encourage higher speeds when the area is busy with children.

Your concerns about motorists ignoring the speed limit out-with school times are noted, however the signage that has been installed is both correct for the situation and as clear as any other permanent limit. However, when there is no school related traffic or parking to

restrict the width, the road is wide and this encourages higher speeds. A single speed hump cannot be placed in the road without a more considered approach. Speed humps, similar to other speed management features, are generally an area wide treatment.

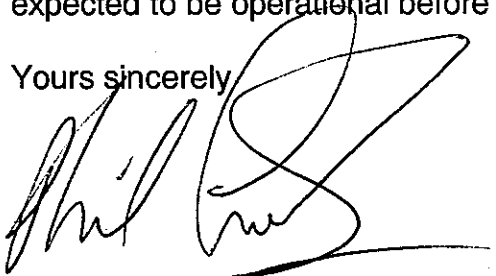
Therefore, we will undertake a speed survey on Gilbertson Road and look into the benefits of providing some physical traffic calming in the area. This survey has been programmed for the beginning of May, and our consideration of any traffic calming works should be complete by the end of August. In the meantime we will place the 'smiley face' speed sign near the school on Gilbertson Road.

### **Street Lighting**

The streetlights between King Harald Street and Grantfield are now repaired following a second visit from our contractor's electricians. Their initial repair appeared to have solved the problem during the usual checks that are undertaken before they depart the site. Unfortunately, the lights failed again shortly afterwards. A faulty part has since been identified and replaced so this problem should be resolved.

The lights for the pelican crossing at Freefield have been faulty for some time and work on their repair is ongoing. The electrician trained in the repair of these lights has narrowed down the possible cause but needs to discuss the problem in more detail with the manufacturer's technician. Unfortunately, due to other work commitments placing him on night shift, he has been unable to make contact with them. As these commitments are now complete, and when weather conditions permit, the traffic lights will be repaired. They are expected to be operational before the end of this week.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Phil', written over a horizontal line.

Director of Infrastructure Services

05.04.12 **DogLitterBin-SandsSound** & Comm.St.DogFouling re 2012-028/KS

Katrina

Thank you for your letter, received today. I have passed the request to Jonathan Emptage in street cleansing, so that the area can be cleaned up and also provide the dog waste or litter bin requested at Sands of Sound. I will ask him to respond to you on these points.

I will arrange for the NSWs to monitor Commercial Street in proactive dog fouling enforcement patrols early mornings and evenings, and my other staff will visit the Street during the day. We will also undertake additional promotional activities to remind dog owners to clean up after their dogs, including press coverage, activities in school and attending community shows. This is to encourage people to report the irresponsible dog owners they see so we can target our patrols more effectively and also to encourage dog owners to clean up.

We do generally find that the lighter nights and mornings are a big deterrent as people tend not to clean up after their dog if they think no-one will see them. We have been using this poster (attached) this year to highlight the problem of increased dog fouling as the nights draw in. My team and I will keep an eye on the area over the summer months and hopefully it will improve after the area is cleaned but if you feel that conditions are deteriorating again please do not hesitate to contact me.

<<Spotlight on foul.pdf>>

Maggie

Maggie Dunne  
Executive Manager- Environmental Health and Trading Standards  
Shetland Islands Council  
Grantfield  
Lerwick  
Shetland  
ZE1 0NT  
Tel: 01595 744841  
Fax 01595 744802  
[maggie.dunne@shetland.gov.uk](mailto:maggie.dunne@shetland.gov.uk)





Head of Service: Hazel Sutherland  
Chief Executive: Alistair Buchan

Mrs K Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Finance Services  
**Executive Services Department**  
Montfield  
Burgh Road  
Lerwick  
Shetland, ZE1 0PX

Telephone: 01595 744681  
Fax: 01595 744667  
finance@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Jacqueline Johnson**  
Direct Dial: 01595 744625

Our Ref: JJ/CC1213  
Your Ref:

Date: 2 April 2012

Dear Mrs Semple

RECEIVED

03 APR 2012

**Community Council Grant**

The Shetland Islands Council adopted the Code of Guidance on Funding External Bodies and Following the Public Pound (FtPP). To ensure the Council is adhering to this policy it was recommended by Audit Scotland to develop a corporate register to contain details of all support to external organisations. This register follows the format of a standard application form to deal with all applications for support.

I have enclosed a copy of the corporate application form for you to complete along with the guidelines and help notes. The Council has approved a budget of £29,890 for the Lerwick Community Council. Once we receive a completed application form from you then we will send out the grant offer letter for your acceptance.

It is proposed to pay the grant in two tranches. The first payment will be 50% of the 2011/12 approved budget, and the second tranche will be the balance of the 2012/13 approved budget, payable after a review has been undertaken.

Yours faithfully

Management Accountancy Service Manager

Enc

Clerk to Lerwick Community Council

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**From:** jonathan.c.duncan@shetland.gov.uk  
**Sent:** 24 April 2012 08:59  
**To:** beltain@beltaincandles.co.uk; clerk@lerwickcc.org.uk  
**Subject:** Lerwick footpaths

Hello Katrina.

This is a note to acknowledge your letter dated April 3rd concerning footpaths in Sound. This is to say that we are looking at the situation in both cases, and will get back to you with a fuller response when we have decided what action is necessary.

Regards,

Jonathan.

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Clerk to Lerwick Community Council

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**From:** Bruce Crossan [bruce.crossan@royalmail.com]  
**Sent:** 24 April 2012 16:48  
**To:** clerk@lerwickcc.org.uk  
**Cc:** Eric Davidson  
**Subject:** Road Transport Workshop - Royal Mail Lerwick

Dear Katrina,

Thank you for your letter dated 4<sup>th</sup> April 2012 with the reference 2012-030/KS.

Royal Mail has had a number of recent surveys carried out on the Transport Workshop at Garthspool. We are now waiting on the results of these surveys before deciding how best to proceed with the building. I am sorry I do not have any further information at present but I will keep you updated on any developments.

Regards

Bruce Crossan  
Royal Mail  
Island Manager  
Shetland

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\*\*\*\*\*

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\*\*\*\*\*

Clerk to Lerwick Community Council

---

**From:** Michael.Craigie@shetland.gov.uk  
**Sent:** 24 April 2012 14:24  
**To:** clerk@lerwickcc.org.uk  
**Cc:** allan.wishart@shetland.gov.uk  
**Subject:** Road Safety Concern - Shetland College Bus Route

Dear Katrina,

In response to your letter of 3 April 2012 I can report the following.

The request to see the College bus route changed as described in your letter is able to be done.

Although section of road between the SBS base and that passes the Angling Club to rejoin the road back up to Gremista Road is not adopted by the Council it is a public right of way and therefore can be used. At the time of writing this email I haven't been able to get in touch with the appropriate person at Lerwick Port Authority but I don't anticipate any difficulties arising.

We can begin the implementation of this change in route immediately (there are statutory time periods stipulated by the Traffic Commissioner for changes to bus routes and in this case I believe it to be 56 days notice).

We are also looking at the placement of a bus shelter at the college and this will follow.

I trust this is sufficient in terms of a response for your letter but if you require any further information then please don't hesitate to get in touch.

Kind regards,

Michael Craigie  
Executive Manager Transport Planning  
Development Services Department  
20 Commercial Road  
Lerwick  
ZE1 0LX

Tel: 01595 744868  
Mob: 07717 517139  
[michael.craigie@shetland.gov.uk](mailto:michael.craigie@shetland.gov.uk)  
[www.shetland.gov.uk](http://www.shetland.gov.uk)  
[www.zettrans.org.uk](http://www.zettrans.org.uk)

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RECEIVED

26 APR 2012

ITEM 8.7

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Our ref: RS/C&N/12-0281

24 April 2012

Dear Mrs Semple

**Shetland Charitable Trust (SC027025)**

Thank you for your letter regarding Shetland Charitable Trust's application for approval of a charity reorganisation scheme.

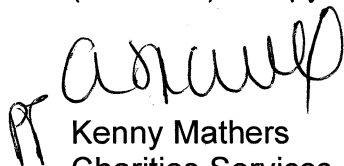
Under the Charities Reorganisation (Scotland) Regulations 2007, we will consider your objection before making a decision on this reorganisation scheme.

We published the summary of application for Shetland Charitable Trust's reorganisation on our website on 24 February 2012. The last date for the receipt of objections to this reorganisation scheme was 19 April 2012.

The regulations require us to reach a decision no more than six months after the last date for the receipt of objections to a reorganisation scheme.

In the meantime, we are required to make the charity aware of any objections to the proposed re-organisation and to let them know what the nature of the objections are.

Once we have reached a decision in this case, we will within seven days send (or e-mail) a copy to you at the address you have supplied.



Kenny Mathers  
Charities Services Senior Case Officer  
Tel: 01382 346895  
[kenny.mathers@oscr.org.uk](mailto:kenny.mathers@oscr.org.uk)



INVESTOR IN PEOPLE

# LERWICK COMMUNITY COUNCIL

## Financial Report as at 5 April 2012

	£	£
<b><u>INCOME</u></b>		
Balance as at 1 April 2011		18,729.01
SIC Grant 2011-2012		29,890.00
Sales - LCC Tie		11.50
Town Hall Booklet Sales		35.80
		<hr/> 48,666.31
<b><u>EXPENDITURE</u></b>		
Office Costs	4,830.50	
Employment Costs	9,122.40	
Administration	1,336.63	
Chambers	322.12	
Accountancy	240.00	
Misc.	369.38	
Grants/Projects	25,419.08	
		<hr/> 41,640.11
		<hr/> <b>7,026.20</b> <hr/>
<b><u>REPRESENTED BY</u></b>		
Balance as at 5 April 2012		<hr/> <hr/> 7,506.20
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Forecast - £16,743.34		
Costs Remaining	0.00	
Annual Grants & Projects Amended Forecast £7,450.00		
Payments Remaining	0.00	
<b><u>Committed Funding:</u></b>		
Royal British Legion Lerwick Pipe Band	2,000.00	
Sail Training Shetland 2012	1,000.00	
Lerwick Community Council Website	350.00	
Laptop	400.00	
Benches - Cunningham Way	300.00	
		<hr/> 4,050.00
<b>Estimated Free Funds</b>		<hr/> <b>2,976.20</b> <hr/>

<b>Lerwick Community Council Grants/Projects 2011-2012</b>
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Date	Description	£	£
		Grants	Projects
26/04/11	Hydro - Clickimin		598.38
26/04/11	Knab Viewpoint Information Boards		3,024.00
31/05/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,000.00
31/05/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,000.00
31/05/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,000.00
31/05/11	Knab Viewpoint-Dry Stane Dyker (part Payment)+materials		1,700.00
09/06/11	Electrical Repairs - Clickimin Broch		460.21
20/06/11	Shetland Ex-Whalers Association	920.00	
21/06/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,604.00
21/06/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,604.00
21/06/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,604.00
21/06/11	Knab Viewpoint-Dry Stane Dyker (part Payment)		1,500.00
30/06/11	Sail Training Shetland	1,000.00	
01/07/11	Lerwick Garden Comp. Judges Vouchers		30.00
06/07/11	Lerwick Garden Comp. Winners Vouchers		100.00
07/07/11	Lerwick Garden Competition-Bouquets		75.00
11/07/11	Hydro - Clickimin		249.74
12/07/11	Lerwick Garden Competition-Shet.Times Ads		155.04
09/09/11	Westerloch Residents Association	500.00	
07/10/11	Repair/Replace Broch Lighting		759.60
10/10/11	Hydro - Clickimin		126.78
18/10/11	Lerwick Garden Comp. - Engraving Trophies		24.00
10/11/11	Repair/Replace Broch Lighting		779.80
15/11/11	Islesburgh Pyrotechnics - 2011 Display	2,000.00	
28/11/11	North Staney Hill Community Assoc.	1,476.67	
03/01/12	Hydro-Clickimin		258.16
18/01/12	Electrical Repairs - Clickimin Broch		351.98
27/01/12	LTCA - Floral Baskets (Part Payment)	500.00	
08/02/12	Peerie Galley Ground Rent	72.72	
28/03/12	LTCA - Floral Baskets (Final Payment)	500.00	
04/04/12	Shetlnd Blues festival	445.00	
		<b>7,414.39</b>	<b>18,004.69</b>
TOTAL			<b>25,419.08</b>

**LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS & PROJECTS**

<b>Budget 2011-2012</b>	<b>Forecast</b>	<b>Amended Forecast</b>	<b>Actual to Date</b>
	£	£	£
Lighting at Clickimin Broch	2,000.00	3,600.00	3,584.65
LTCA Floral Baskets	500.00	1,000.00	1,000.00
LTCA Bunting & Banner Scheme	250.00	0.00	0.00
Gardening Competition	375.00	375.00	384.04
Lerwick Fireworks Display	1,000.00	2,000.00	2,000.00
Peerie Galley Shed Ground Rent	75.00	75.00	72.72
	<b>4,200.00</b>	<b>7,050.00</b>	<b>7,041.41</b>

Original Forecast	4,200.00
Amended Forecast	7,050.00

Less Payments to Date	7,041.41
<b>Estimated Spend Remaining</b>	<b>8.59</b>

**LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS & PROJECTS**

<b>Budget 2012-2013</b>	<b>Forecast</b>	<b>Actual to Date</b>
	£	£
Lighting at Clickimin Broch	3,500.00	262.13
Lerwick Town Centre Floral Basket Display	1,000.00	0.00
LTCA Bunting & Banner Scheme	250.00	0.00
Gardening Competition	400.00	0.00
Lerwick Fireworks Display	2,000.00	0.00
Peerie Galley Shed Ground Rent	75.00	0.00
	<b>7,225.00</b>	<b>262.13</b>

Forecast	7,225.00
Less Payments to Date	262.13
<b>Estimated Spend Remaining</b>	<b>6,962.87</b>



# ITEM 9.4

## LERWICK COMMUNITY COUNCIL - Main Annual Running Costs

Budget 2011-2012	Forecast	Actual to date
SIC-Rent	2,700.00	2,700.00
SIC-Insurance	49.44	49.44
Data Protection Registry Renewal	35.00	35.00
SIC - Chambers	330.00	322.12
Business Stream	485.00	538.00
Hydro-Office	1,100.00	743.83
Telephone & Broadband	610.00	561.62
SIC-Refuse Collection	41.50	0.00
Clerks Salary	9,122.40	9,122.40
Postage	290.00	284.28
Office/Liability Insurance	775.00	799.23
Accountants Fees	350.00	240.00
ASCC Membership (Shetland)	160.00	160.00
Solution X (Xerox)	265.00	223.22
Office Supplies	430.00	267.51
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00
<b>Total</b>	<b>16,743.34</b>	<b>16,046.65</b>

Costs Saved

**696.69**

Budget 2012-2013	Forecast	Actual to date
SIC-Rent	2,700.00	0.00
SIC-Office Insurance	53.00	0.00
Data Protection Registry Renewal	38.00	0.00
SIC - Chambers	360.00	66.00
Business Stream	468.00	39.00
Hydro-Office	800.00	0.00
Telephone & Broadband	590.00	50.57
SIC-Refuse Collection	45.00	0.00
Clerks Salary	9,122.40	608.16
Postage	180.00	0.00
Office/Liability Insurance	825.00	0.00
Accountants Fees	240.00	0.00
ASCC Membership (Shetland)	185.00	0.00
Solution X (Xerox)	200.00	54.02
Office Supplies	190.00	0.00
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00
<b>Total</b>	<b>15,996.40</b>	<b>817.75</b>

Payments Remaining

**15,178.65**

## LERWICK COMMUNITY COUNCIL

## Financial Report as at 30 April 2012

	£	£
<b><u>INCOME</u></b>		
Balance at as 6 April 2012		7,026.20
SIC Grant - Part Payment 2012-13		14,945.00
		<hr/>
		21,971.20
<b><u>EXPENDITURE</u></b>		
Office Costs	39.00	
Employment Costs	608.16	
Administration	104.59	
Chambers	66.00	
Accountancy	0.00	
Misc.	9.60	
Grants/Projects	262.13	
		<hr/>
		1,089.48
		<hr/>
		<b>20,881.72</b>
<b><u>REPRESENTED BY</u></b>		
Balance as at 30 April 2012		<hr/>
		21,969.88
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Forecast - £15,996.40		
Costs Remaining	15,178.65	
Annual Grants & Projects Forecast - £7,225.00		
Payments Remaining	6,962.87	
<b>Committed Funding:</b>		
Royal British Legion Lerwick Pipe Band	2,000.00	
Sail Training Shetland 2012	1,000.00	
Lerwick Community Council Website	350.00	
Laptop	400.00	
Benches - Cunningham Way	300.00	
		<hr/>
		26,191.52
<b>Estimated Free Funds</b>		<hr/>
		<b>-5,309.80</b>



# Shetland Islands Council

## Development Services Department Planning Application Consultation

For further information on this application contact:

**Inga Davidson**

**Tel: 01595 744840**

**Lerwick Community Council Clerk  
Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN**

**Application:**

<b>2012/136/PPF</b>	<b>change of use from former gas depot to brewery Former Gas Depot, Staney Hill Industrial Est, Lerwick by Staneyhill Brewery Ltd</b>
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**Date of Consultation: 26 April 2012**

**Applicable Policies and Guidance:**

**Structure Plan -  
Local Plan -  
Other -**

**Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)**

**YES**

**NO**

**Comments:**

**(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)**

(Cont'd overleaf)

## Lerwick Planning Applications – April 2012

<b>Application No</b>	: 2012/117/PPF
<b>Application Type</b>	: Planning Permission Full
<b>Proposal</b>	: erect single storey extension to north elevation of existing dwellinghouse
<b>Location</b>	: 6 Kirkland, Lerwick, Shetland, ZE1 0SL,
<b>Community Council</b>	: LERWICK
<b>Applicant</b>	Laurence & Elaine Smith
<b>Name/Agent Details</b>	c/o Mr Alan McKay 6 Kirkland, Lerwick, Shetland, ZE1 0SL,
<b>Case Officer</b>	: Mr John Holden (Tel. 01595 743898) e-mail : john.holden@shetland.gov.uk
<b>Grid Reference</b>	: 445959 1140174

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<b>Application No</b>	: 2012/122/PPF
<b>Application Type</b>	: Planning Permission Full
<b>Proposal</b>	: erection of new storage shed, creation of new open storage area. Erection of new security fence.
<b>Location</b>	: Shetland Amenity Trust Staney Hill Workshop, Staney Hill Industrial Estate, Lerwick, Shetland
<b>Community Council</b>	:
<b>Applicant</b>	Mr John McKenzie
<b>Name/Agent Details</b>	c/o Nicholas Groves-Raines Shetland Amenity Trust Staney Hill Workshop, Staney Hill Industrial Estate, Lerwick, Shetland
<b>Case Officer</b>	: Mr John Holden (Tel. 01595 743898) e-mail : john.holden@shetland.gov.uk
<b>Grid Reference</b>	: 445505 1142102

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<b>Application No</b>	: 2012/127/PPF
<b>Application Type</b>	: Planning Permission Full
<b>Proposal</b>	: change use of top floor from retail to cafe
<b>Location</b>	: Harry'S, Esplanade, Lerwick, Shetland, ZE1 0LL,
<b>Community Council</b>	: LERWICK
<b>Applicant</b>	Harry's Department Store
<b>Name/Agent Details</b>	c/o PJP Architects LLP Harry'S, Esplanade, Lerwick, Shetland, ZE1 0LL,
<b>Case Officer</b>	: Mr John Holden (Tel. 01595 743898) e-mail : john.holden@shetland.gov.uk
<b>Grid Reference</b>	: 447660 1141432

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**Application No** : 2012/128/PPF  
**Application Type** : Planning Permission Full  
**Proposal** : extend existing plant room and raise roof of existing plant room  
**Location** : 12 Lower Blackhill Industrial Estate, Lerwick, Shetland, ZE1 0DG,  
**Community Council** : LERWICK  
**Applicant Name** : Thulecraft Ltd  
12 Lower Blackhill Industrial Estate, Lerwick, Shetland, ZE1 0DG,

**Case Officer** : Mr John Holden (Tel. 01595 743898)  
e-mail : john.holden@shetland.gov.uk  
**Grid Reference** : 446222 1143048

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**Application No** : 2012/135/ADV  
**Application Type** : Advertisement Consent  
**Proposal** : erect signage  
**Location** : 33 Commercial Road, Lerwick, Shetland, ZE1 0NJ,  
**Community Council** : LERWICK  
**Applicant Name** : Mrs Emma-Louise Macdonald  
33 Commercial Road, Lerwick, Shetland, ZE1 0NJ,

**Case Officer** : Mr John Holden (Tel. 01595 743898)  
e-mail : john.holden@shetland.gov.uk  
**Grid Reference** : 447385 1141719

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**Application No** : 2012/136/PPF  
**Application Type** : Planning Permission Full  
**Proposal** : change of use from former gas depot to brewery  
**Location** : Former Gas Depot, Staney Hill Industrial Estate, Lerwick, Shetland, ZE1 0QY,  
**Community Council** : LERWICK  
**Applicant Name/Agent Details** : Staneyhill Brewery Ltd  
c/o PJP Architects LLP  
Former Gas Depot, Staney Hill Industrial Estate, Lerwick, Shetland, ZE1 0QY,